**Request to Start a New Society**

Societies are the SU's lifeblood: they create a community on campus and help bring students together - so we're thrilled that you would like to set up a new club or society!

Please fill in the following for the SU Exec to consider. They will review your request and be in touch to confirm the outcome.

|  |
| --- |
| **Club / Society Details** |
| **Club / Society Name** |  |
| **Membership Fee\*** |  |
| **Category** | Choose an item. |

**\*** **We require societies to charge a minimum of £5 for their society (unless it is a religious society)**

**Intended Executive Committee**

**We require the executive committee to include the following positions: President, Secretary and Social Secretary. A society starting up can only have up to 5 executives.**

|  |  |  |
| --- | --- | --- |
| **Role** | **Student Name** | **Student ID** |
| **President** |  |  |
| **Secretary** |  |  |
| **Social Secretary** |  |  |

**Primary Location**

**Is the society primarily based at the Buckingham Campus or the Crewe Campus? Please only tick one:**

 Buckingham Campus Crewe Campus

**Society Objectives**

**Outline what your main society goals are and what you hope members will get from joining your society. Add more rows if you need to.**

|  |  |
| --- | --- |
| **Aim** | **Details** |
| **Aim 1** |  |
| **Aim 2** |  |
| **Aim 3** |  |

**Event / Activity Ideas**

**Societies are required to hold a minimum of 3 activities per term to be considered an active society. Please include some ideas you have for events. Add more rows if needed.**

|  |  |
| --- | --- |
| **Idea** | **Details** |
| **Idea 1** |  |
| **Idea 2** |  |
| **Idea 3** |  |

**Please Read Through and Approve the Following:**

 I am aware that all societies must be affiliated with the Students' Union.

 I am aware for a society election to be valid a member of the SU exec / staff must be present.

 Society members will be current students of the University of Buckingham.

 Societies must keep a record of their finances and minutes, to be sent to the SU at the end of each term.

 My society will be open to all students.

**Email this form to** Sarah Ruff **if the primary campus is Buckingham**

**Email this form to** Mari Chappell **if the primary campus is Crewe**